

**Commission For Women
Department of Administration
April 26, 2018**

MINUTES OF THE MEETING OF THE
NEVADA COMMISSION FOR WOMEN
DEPARTMENT OF ADMINISTRATION
April 26, 2018

The meeting of the Nevada Commission for Women was called to order by Chair Richann Bender at 9:29 a.m. on Thursday, April 26, 2018 at State Public Works Division Conference Room, 2300 McLeod St., Las Vegas, NV and 515 E. Musser St., Carson City, NV. **Exhibit A** is the sign-in sheet, **Exhibit B** is the meeting agenda, **Exhibit C** is the Commission for Women Goal Update, **Exhibit D** is Commission Chair Richann Bender's report, and **Exhibit E** is Commission staff report. All exhibits are available and on file in the Department of Administration, Director's Office.

COMMISSION MEMBERS PRESENT:

Richann Bender, Chair
Jo Etta Brown
Elisa Cafferata
Durette Candito
Cynthia Cicero – Phone
Diane Fearon - Phone
Debbie Mack – Phone
Alyson McCormick – Phone
Brooke Westlake - Phone

COMMISSION MEMBERS ABSENT:

Brenda Hughes, Vice Chair

D of A STAFF MEMBERS PRESENT:

Molly Walt

OTHERS PRESENT:

Katie Armstrong, Deputy Attorney General, Attorney General's Office
Jessica Wise – student, University of Nevada, Reno
Chelsea Capurro – Lobbyist, The Griffin Company

Agenda Item #3 - Public Comment

Commissioner Durette Candito called for Public Comment. There was no public comment.

Agenda Item #4 – FOR POSSIBLE ACTION: Review and approval of Minutes from March 22, 2018 Nevada Commission for Women Meeting.

Chair Richann Bender asked for comments and/or questions regarding the minutes; hearing none, minutes were moved to approve by Commissioner Jo Etta Brown, seconded by Commissioner Diane Fearon. Action to approve the minutes passed unanimously.

Agenda Item #5 – INFORMATION: Update on the Exhibit of Women's Contribution to Nevada's History

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Alicia Barber, Stories in Place, was unable to attend the meeting. Commission staff, Molly Walt, stated that Alicia Barber is looking over the Commissioners suggestions and is diligently working on the exhibit. Staff also informed the Commission of an email sent by Alicia Barber suggesting July 19, 2018 or July 20, 2018 might be a good date to schedule the unveiling of the exhibit because the dates are the anniversary of the Seneca Falls Convention, the first women's rights convention held in 1848.

Chair Richann Bender suggested scheduling the Commission Strategic Planning Session and the unveiling of the exhibit together in July. Commissioners responded stating July 20, 2018 would be a good date to schedule the unveiling of the exhibit and schedule the Strategic Planning Session on July 21, 2018.

Agenda Item #6 – FOR POSSIBLE ACTION: Commissioner Travel Reimbursement

Commission staff, Molly Walt, introduced the item by reading NRS 233I.040 which states Members of the Commission receive no compensation for their services, but are entitled to be reimbursed for all travel and other expenses actually and necessarily incurred by them in the performance of their duties, within the limits of money available from gifts, grants, contributions and other money received pursuant to NRS 233I.090. Commissioner Brown requested this item be put on the agenda. Staff informed the Commissioners that the state will require the Commissioners to complete a vendor application to be submitted to the State of Nevada Controller's Office and then submit a reimbursement form with the actual mileage being requested for reimbursement. Commissioner Brown asked what the state rate is for mileage. Staff stated the rate is \$0.54 per mile. Commissioner Cafferata made the motion to approve reimbursement of Nevada Commission for Women Commissioners travel expenses to and from scheduled Commission meetings not to exceed \$500.00 per year. The Travel reimbursement funding is to be withdrawn from the Nevada Commission for Women unrestricted fund at the Community Foundation of Western Nevada. Motion was seconded by Commissioner Brown. The motion passed unanimously.

After the vote, Commissioner McCormick excused herself from the meeting.

Agenda Item #7 – INFORMATION - Commission for Women Goal Updates

Chair Bender stated the agenda item by thanking the Commissioners for their work on the goals. For the complete report, see **Exhibit C**.

Agenda Item #8 – INFORMATION - Commission for Women Financial Report

Chair Bender introduced the item and referred to the reporting to Commission staff, Molly Walt. Ms. Walt reported that the BA1029 has \$3,905.14 and the Community Foundation of Western Nevada account has not been updated since the March meeting, which has an account balance of \$11,911.83. Ms. Walt reminded the Commissioners that the Breezeway Exhibit will be paid for from the Community Foundation account.

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Agenda Item #9 – INFORMATION - Commission for Women Chair Report

Chair Bender shared her report with the Commission, see **Exhibit D**.

Agenda Item #10 – INFORMATION: Commission for Women staff report

Commission staff, Molly Walt, presented the Commissioners with her staff report, see **Exhibit E**.

Agenda Item #11 – INFORMATION: Commission Member’s Comments/Public Comments

Commissioner Durette Candito called for Commission and/or Public Comment. Commission Cicero informed the Commission of an email she received from Marlene Adrian, President at Women of Diversity Productions, Inc., requesting the Nevada Commission for Women that the Nevada Commission for Women send a letter individually or collectively to the Nevada Gaming Control Board regarding the proposed regulations on harassment in the workplace.

Commissioner Brown asked if Commissioner Cicero was asking for letters of support to be sent to the Gaming Control Board and Commissioner Cicero responded by stating yes, letters of support; however, sending a letter of support by the Commission would need to be agenized for approval at a future meeting. After conferring with the Commission’s attorney, Commissioner Cafferata suggested the Commission direct staff to write a letter and attached the Commission’s goals and reports stating women are looking for equality, fair treatment, and the need for a fair workplace. Commissioner Cafferata continued by stating that the letter would not be a Commission vote, but a letter stating work the Commission has already done in the past.

Commissioner Brown asked who would be signing the letter; Commissioner Cafferata stated the Commission would direct staff to write and sign the letter. Commissioner Cafferata suggested to the Commission that the discussion to develop a series of policy statements could occur at the Commission’s strategic planning session to further support the fair treatment in the workplace.

Agenda Item #12: FOR POSSIBLE ACTION: Adjournment

Chair Richann Bender adjourned the meeting at approximately 11:15 a.m.

Respectfully submitted,

Molly Walt

Molly Walt, Staff, Nevada Commission for Women

Exhibit A	Sign in Sheets
Exhibit B	Meeting Agenda
Exhibit C	Nevada Commission for Women Goal Updates
Exhibit D	Nevada Commission for Women Chair Report
Exhibit E	Nevada Commission for Women Staff Report